



Ingenics is a **leading consulting firm** that helps companies across a range of industries to achieve lean operational excellence. Our comprehensive approach covers all phases of a project: from initial planning to systems design, final implementation, and continuous improvement. Ingenics' key services can be defined as: planning, optimization and qualification with focus on three key business areas — factories, logistics and organization.

To further expand our project team in **Mexico** we are looking for a:

## › Accountant (m/f/d) in part-time

### Your responsibilities:

- › Register travelling expenses, bank deposits and accounts receivable accounts in SAP.
- › Input and mail accounts receivable invoices and related duties.
- › Collating and mailing, invoices and statements.
- › Track and monitor fuel and toll cards.
- › Provide timely, reliable, and effective reports and communication, written and oral.
- › Help to prepare weekly reports and other departmental projects as needed.
- › Other projects as assigned.

### Your profile:

- › Fluency in English is a must / German desirable.
- › University degree with accounting or finance concentration or equivalent experience and education.
- › Experience in performing standard office functions.
- › Strong attention to detail and accuracy.
- › Proficient computer skills including Microsoft Office and Excel
- › Familiar with SAP knowledge.
- › Able to communicate effectively, handle details, meet deadlines, and work independently and under general direction.

### Ingenics offers:

- › A modern, team-oriented working environment with many opportunities for personal development and further training on the job.
- › Due to the worldwide presence of our customers, you have the chance to gain knowledge and experience in international projects.

Should you be interested, please apply online with the following link: [Apply here!](#)

### Ingenics S.A. de C.V.

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